Problem: How do I create multiple partitions on a Verbatim hard drive in Windows?

Solution: Select the operating system type you are using.

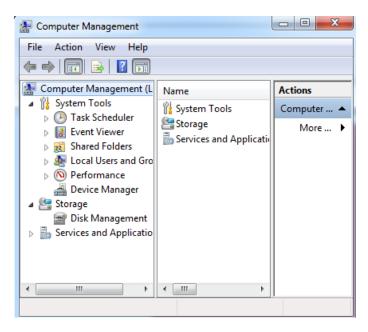
Windows 7 / Vista : Windows XP

Windows 7 / Vista:

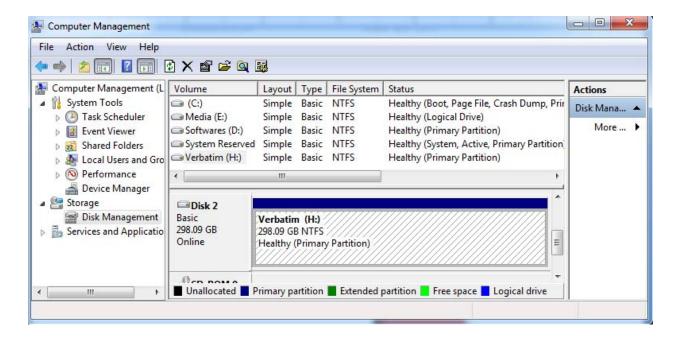
^Top

#Note: Formatting the drive will erase all the existing information stored on the drive.

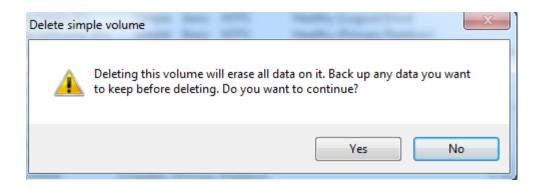
- Step 1: Connect the drive to a Windows 7 or Windows Vista computer.
- Step 2: Right-click Computer > click Manage to open Computer Management.



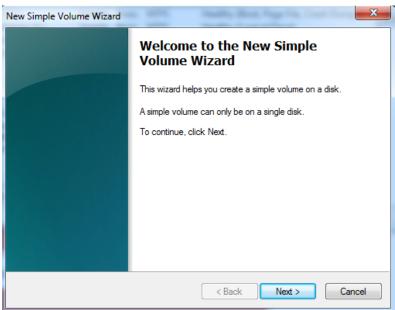
Step 3: Left-click on Disk Management.



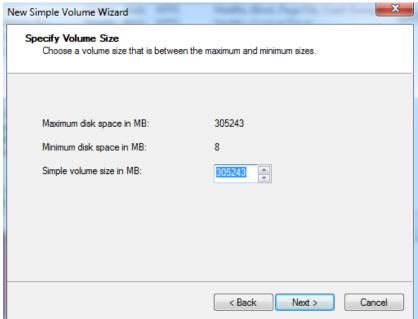
Step 4: On the lower right pane locate the Verbatim drive and right-click on it. Click Delete Partition > click Yes to confirm.



Step 5: Right-click on the Verbatim drive, select New Volume and click Next.



Step 6: Specify the volume size (in MB) that you want to create on the drive and click Next. (1GB = 1024MB. For example, to create a partition size of 20GB enter "20480" as the volume size.)



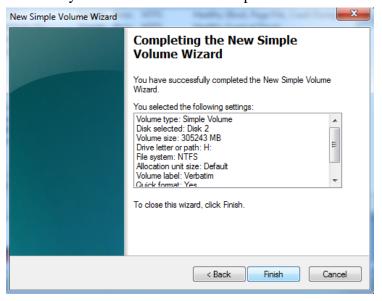
Step 7: Leave the drive letter to the default value and click Next.

New Simple Volume Wizard	X			
Assign Drive Letter or Path For easier access, you can assign a drive letter or drive path to your partition.				
Assign the following drive letter: Mount in the following empty NTFS folder: Do not assign a drive letter or drive path	H • Browse			
	Back Next > Cancel			

Step 8: Enter a volume label string, such as "Verbatim". Check "Perform a quick format" and click Next.

New Simple Volume Wizard					
Format Partition To store data on this partition, you must format it first.					
Choose whether you want to format this volume, and if so, what settings you want to use.					
Do not format this volume					
Format this volume with the following settings:					
File system:	NTFS ▼				
Allocation unit size:	Default ▼				
Volume label:	Verbatim				
∇ Perform a quick format					
Enable file and folder compression					
	< Back Next > Cancel				

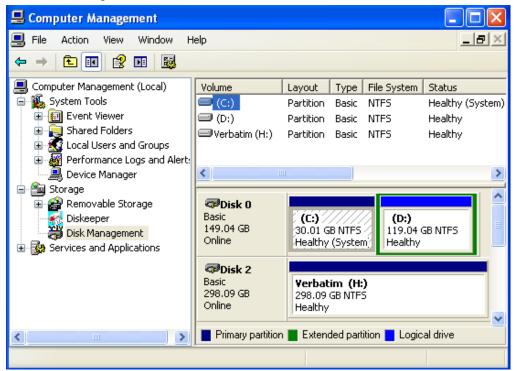
Step 9: Click Finish on the summary screen to start the format process.



Step 10: This will create one partition, Repeat the above steps for all the partitions

#Note: Formatting the drive erases all the information stored on the drive.

- Step 1: Connect the drive to a Windows XP computer.
- Step 2: Right-click Computer > click Manage to open Computer Management.
- Step 3: Left-click Disk Management.

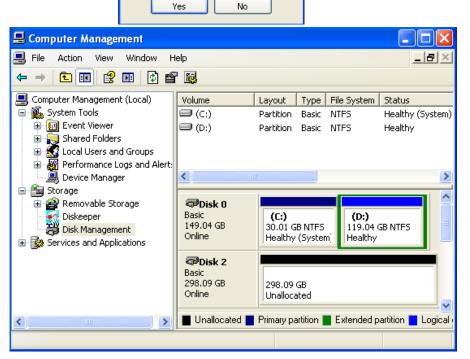


Step 4: On the lower right pane locate the Verbatim drive and right-click on it. Click Delete Partition > click Yes to confirm.

All data on this volume will be lost.

Do you want to continue?

Delete primary partition



Step 5: Right-click on the Verbatim drive and select New Partition.

Step 6: On the Wizard chose Primary Partition > click Next.



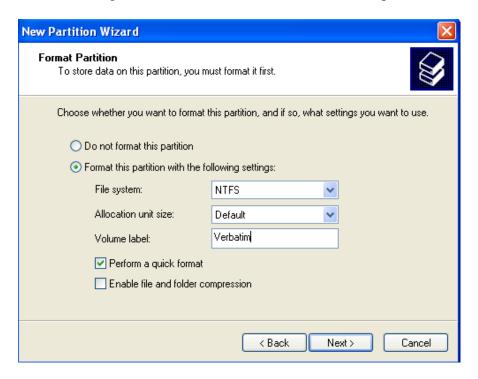
Step 7: Specify the volume size (in MB) that you want to create on the drive and click Next. (1GB = 1024MB. For example, to create a partition size of 20GB enter "20480" as the volume size.)



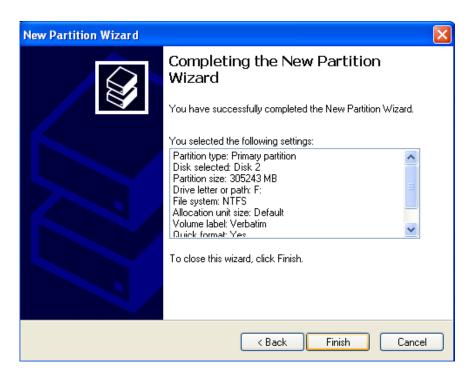
Step 7: Leave the drive letter to the default value and click Next.



Step 8: Enter a volume label string, such as "Verbatim". Check "Perform a quick format" and click Next.



Step 9: Click Finish on the summary screen to start the format process.



Step 10: Repeat the above steps for all the partitions.